

January 15, 2024

**VIA EMAIL with Read Receipt ([rapdresp@ifs.ohio.gov](mailto:rapdresp@ifs.ohio.gov)) AND FEDERAL EXPRESS**

Breeyn Handberg  
Rapid Response Program Administrator

Re: Notice of Planned Action – Midmark Corporation Fed. Id. #34-4269370

Dear Ms. Handberg:

Consistent with the Worker Adjustment and Retraining Notification Act ("WARN") and applicable state and local law, we are writing to inform you that Midmark Corporation's facility located at 260 Depot Street, Leesburg, OH, 45135 ("Leesburg facility") will permanently close by May 30, 2025 and that Midmark will be permanently laying off a group of employees. The reason for the plant closing and/or mass layoff is due to the decision to cease all production at and close the Leesburg facility.

The expected first layoff/separation date is March 28, 2025 (or within 14 days thereafter) and will impact approximately 64 employees and further reductions as scheduled on the following dates (or within 14 days thereafter):

May 30, 2025 (approximately 2),  
August 1, 2025 (approximately 1), and  
December 31, 2025 (approximately 9).

The total number of full-time employees assigned to or working at the Leesburg facility is currently 80. All affected employees have been notified of their separation dates and that their separation will be permanent. The affected employees do not have bumping rights and are not represented by a union. This is a non-union facility with the below impacted positions and the number in each.

Below is a list of the positions and number of individuals in those positions that will be permanently laid off on or after March 28, 2025.

**No./Position – Scheduled March 28, 2025**

- 1 – Accountant, Cost
- 32 - Assembly
- 1 – Buyer, II, Operations
- 1 – Coordinator, Operations
- 1 - Coordinator, Shipping/Receiving
- 1 - Machinist
- 2 – Maintenance, Electrical Mechanical
- 3 – Material Handler
- 1 – Receptionist, Human Resources
- 1 – Representative, Customer Experience
- 3 – Specialist, Design Quote
- 1 – Supervisor, Logistics

2 – Supervisor, Production  
3 - Team Leader, Assembly  
2 - Team Leader, Welder  
1 – Technician, Manufacturing  
1 - Technician I, Quality Control  
7 - Welder

**No./Position – Scheduled May 30, 2025**

1 – Drafter, CAD/CAM  
1 – Engineer I, Manufacturing

**No./Position – Scheduled August 1, 2025**

1 – Representative, Customer Experience

**No./Position – Scheduled December 31, 2025**

2 – Coordinator, Project  
1 - Engineer II, R+D Mechanical  
1 – Manager, Plant  
1 – Manager, Supply Chain  
1 – Representative, Customer Experience  
1 – Specialist, Design Quote  
1 – Supervisor, Customer Experience  
1 – Team Leader, Customer Experience

If you have any questions or want additional information concerning this matter, please contact Aaron Guggenbiller, Senior Human Resources Director, at 419-790-8900 or [aguggenbiller@midmark.com](mailto:aguggenbiller@midmark.com).

Sincerely,

Aaron Guggenbiller  
Senior Human Resources Director