

Received: 10/1/2024 @ 11:03am



September 26, 2024

VIA CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Rapid Response Unit
Ohio Department of Job & Family Services
rapdresp@jfs.ohio.gov

Re: Worker Adjustment and Retraining Notification Act Notice of Mass Layoff

To Whom It May Concern:

Pursuant to federal WARN Act requirements, please accept this letter as official notice that P. Graham Dunn, Inc. plans to lay off 92 employees at its location at 630 Henry St., Dalton, OH 44618 as a result of the sale of the assets of the company. The current approximate expected date of separation is October 20, 2024, subject to completing the asset sale transaction. It is expected that the planned terminations of employment will be permanent. This notice is being given as soon as practicable after the withdrawal from a process exploring potential buyers of a buyer who would have maintained the jobs now being lost.

The table attached as Attachment A provides job classifications that will be affected by the shutdown and the number of affected employees in each classification. There is no union involvement in this decision, and no bumping rights exist.

Notification of the shutdown has additionally been sent to the individual employees to be affected and the state rapid response unit. Should you have any questions or need additional information regarding this matter, please contact HR at 330-828-2105 ext. 2056 or 2106.

Sincerely,

A handwritten signature in black ink, appearing to read 'D Hess', is written over a horizontal line.

Darrin Hess
Human Resources Manager

Attachment

PGD List of Employees provided with WARN Notice on 9/26/2024

| Department | Number of Employees |
|---------------------------|---------------------|
| 1000 - Milling | 9 |
| 2000 - Laser | 4 |
| 3000 - Finishing | 3 |
| 3500 - Substrate Printers | 12 |
| 4000 - Packaging | 12 |
| 5000 - Shipping | 9 |
| 6000 - Marketing | 8 |
| 6050 - Office | 10 |
| 8300 - Indirect | 3 |
| 8500 - Manufacturing Mgmt | 7 |
| 8510 - Retail | 6 |
| 9000 - Sales | 9 |

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Retail



RDC 99



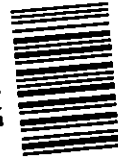
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P. Graham Dunn, Inc.

630 Henry Stre
Dalton, OH 4461



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U.S. POSTAGE PAID
FCM LETTER
KIDRON, OH 44636
SEP 26, 2024

\$5.58

S2324P507174-09

Breeyn Handberg
Attn: Rapid Response Team
Ohio Department of Jobs & Family Services
30 East Broad Street
Columbus, OH 43215

43215-342455



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